



**CITY OF WEST PARK  
REQUEST FOR PROPOSALS - RFP # 20-0320**

**TRAFFIC CALMING AT SW 20 STREET AND SW 57 AVENUE**

**FREQUENTLY ASKED QUESTIONS**

- Q: Can you please confirm the license requirements for this project? Would a State Certified Underground Utility license and/or a Broward County Minor Roads 3B license be acceptable?
- A: Prime Contractor shall be a State of Florida Certified General Contractor and/or a State of Florida Certified Underground Utility and Excavation Contractor. Certified General Contractors shall subcontract underground utility work to a Certified Underground Utility and Excavation Contractor if they do not hold that license.
- Q: What is the engineer's estimate?
- A: \$120,000.
- Q: What is the number of days for the contract?
- A: Please refer to Article 3.1 of "Section 0500 Contract Agreement" (shown below):

**ARTICLE 3**  
**TIME FOR COMPLETION AND LIQUIDATED DAMAGES**

*3.1 The CONTRACTOR shall commence work as directed by CITY and in accordance with a project timeline to be provided to CONTRACTOR by the CITY. CONTRACTOR shall complete all work in a timely manner, but no later than 60 calendar days from the date of NTP, as directed by CITY and as stated in Exhibit "A" to this Agreement.*

- Q: What is the amount of the liquidated damages?
- A: Please refer to Article 3.2 of "Section 0500 Contract Agreement" (shown below):

**ARTICLE 3**  
**TIME FOR COMPLETION AND LIQUIDATED DAMAGES**

*3.2 It is mutually agreed that time is of the essence of this Contract and should the CONTRACTOR fail to complete the work within the specified time, or any authorized extension thereof, there shall be deducted from the compensation otherwise to be paid to the CONTRACTOR, and the CITY will retain as liquidated damages the amount of One Thousand Dollars (\$1,000.00) per calendar day for each calendar day elapsing beyond the specified time for completion or any authorized extension thereof, which sum shall represent the actual damages*

*which the CITY will have sustained by failure of the CONTRACTOR to complete the work within the specified time. It is further agreed that said sum is not penalty, but is the stipulated amount of damage sustained by the CITY in the event of such default by the CONTRACTOR.*

Q: Do we need to register with the city prior to the bid opening?

A: Registration with the City is not required prior to the bid opening.

Q: Is it necessary to submit the entire project manual at the time of bid?

A: Please refer to Item 1 of Section 00200 "Instruction to Bidders" (shown below):

SECTION 00200  
INSTRUCTION TO BIDDERS

1. BID FORM

*All bids must be submitted in conformity with the requirements of the Project Manual and on the Bid Form included herewith (Section 300). Also include the Contractor's Questionnaire (Section 00350, with copies if applicable licenses and certifications, latest financial statement, and a list of similar projects completed), and Bid Bond (Section 00410). The **entire** Project Manual and attachments shall be placed in a sealed envelope, marked on the outside with the Contractor's name, address, phone number and Project Name, with the words "SEALED – DO NOT OPEN UNTIL OFFICIAL BID OPENING DATE" clearly marked on the outside. Bids, which contain irregularities of any kind or incomplete bids, may be rejected as informal.*

Q: Why is the deadline for submitting questions 5.00 pm on the same day as the pre-bid meeting?

A: It is the City's intent to ensure that all prospective contractors have visited the site and are familiar with the Project Manual/Plans/Specifications well in advance of attendance at the pre-bid meeting. Contractors are encouraged to be prepared to ask questions and request clarifications during the actual pre-bid meeting.

Q: Will it be necessary to mill and excavate more than 1.5" in order to accommodate the proposed brick pavers?

A: All instructions regarding the implementation of the raised intersection are included in the construction documents. Contractors may visit intersection of SW 40<sup>th</sup> Avenue and SW 31<sup>st</sup> Drive in the City of West Park to view an example of a recently completed raised intersection.

Q: Is there an SBE requirement for this project?

A: Specific SBE goal have not been identified for this project. However, the City of West Park encourages the participation of Black MBE contractors.

-----END Q &A-----

**IMPORTANT NOTE:** Page 12 of HUD/CDBG Section 3 Boilerplate **MUST** be completed in its entirety for the bid to be responsive. Information on this page will match either page 16 or page 17 of this section depending on the response. While these pages are considered the most important, the contractor is encouraged to complete all required documents contained within the Section 3 Boilerplate.