



NOTICE OF REQUEST FOR PROPOSALS
RFP # 2020-0911
RESIDENTIAL SOLID WASTE, BULK WASTE AND
RECYCLING COLLECTION SERVICES

The City of West Park, Florida (CITY) issued the following Request for Proposals (RFP) Notice pertaining to Residential Solid Waste, Bulk Waste and Recycling Collection Services within the CITY. The Notice of RFP was published in the *Sun-Sentinel*, on Demandstar.com, and the City's website on Sunday, July 26, 2020.

The City has developed a proposal package, which contains instructions as to what information each proposer is to provide. Each prospective bidder will be required to obtain a copy of this proposal package and present a proposal in conformance with the instructions contained therein. Failure to provide complete information may be cause for rejection.

Copies of the proposal packages are on file in the City Clerk's Office and are available for inspection by prospective proposers. Prospective proposers may request a copy of the proposal package by downloading it from Demand Star at: www.demandstar.com or from the City's website at www.cityofwestpark.org

Sealed proposals are to be submitted to City of West Park, City Clerk, 1965 South State Road 7, West Park, Florida 33023 **by 3:00 p.m. on Friday, September 11, 2020. Proposals will be opened at 3:01 p.m. or shortly thereafter on Friday, September 11, 2020**, and distributed to the Selection Team for review. Proposals received after the specified date and time will not be accepted.

The City reserves the right to reject any and all Proposals, to award all or segments of the project, and to waive any informality in Proposals received, as may be in the best interest of the City.

Local Preference Policy:

For purposes of this section, a Local business means a business domiciled within the City of West Park city limits that is in compliance with all City of West Park licensing requirements and is current on all city taxes. Post office boxes shall not be used for the purpose of establishing domicile. If in business for less than one year, the owner of the business must provide evidence of previous business ownership within the City of West Park within the previous three years. At the city administrator's discretion, a business located outside of the City of West Park city limits shall be considered a local business if it employs a minimum of ten full time equivalent ("FTE") West Park residents or West Park residents constitute 20 percent of the company's local workforce (includes Broward and Miami-Dade Counties), whichever is larger. Any business meeting the definition of a Small Business Enterprise (SBE) or County Business Enterprise (CBE) by the State of Florida, Broward County and/or a State of Florida Agency or local government jurisdiction with similar certification criteria will be deemed a local business hereunder.

Sec. 2-164. Of the City of West Park Code of Ordinances provides for a local preference in vendor selection.

(a) Competitive bid.

(1) Local preference. When a responsive, responsible non-local business submits the lowest price bid, and the bid submitted by one or more responsive, responsible local businesses is within ten percent of the price submitted by the non-local business, then that non-local business and each of the aforementioned local businesses shall have the opportunity to submit, within five business days of the bid opening, a best and final bid equal to or lower than the amount of the low bid previously submitted by the nonlocal business. Contract award shall be made to the responsive, responsible business submitting the lowest best and final bid. In the case of a tie in the best and final bid between a local business and a non-local business, contract award shall be made to the local business. If a tie occurs between two or more local businesses one of which is a local business domiciled in the city, the local business domiciled in the city shall prevail. If a

tie occurs between two or more businesses domiciled in the city, then the city administrator or designee shall determine to whom the bid will be awarded.

(2) Preference for disadvantaged business bidders. Except where federal, state or county law mandates to the contrary, or as otherwise provided herein, or at the discretion of the city administrator, when a responsive, responsible non-disadvantaged business submits the lowest price bid, and the bid submitted by one or more responsive, responsible disadvantaged business(es) is within ten percent of the price submitted by the non-disadvantaged business, then the disadvantaged business(es) shall have the opportunity to submit, within five business days of the bid opening, a best and final bid equal to or lower than the amount of the low bid previously submitted by the non-disadvantaged business. Contract award shall be made to the responsive, responsible business submitting the lowest best and final bid. In the case of a tie in the best and final bid between a disadvantaged business and a non-disadvantaged business, contract award shall be made to the disadvantaged business. However, in the case of a tie in the best and final bid between a non-local disadvantaged business and a local business, contract award shall be made to the local business.

(b) Request for proposals, letters of interest, qualifications or other solicitations and competitive negotiations, and selection in which objective factors used to evaluate the responses from vendors are assigned point totals.

(1) Local preference. If, following the completion of final rankings (technical and price combined, if applicable) by the selection committee, a non-local business is the highest ranked proposer, and the ranking of a local proposer is within five points of the ranking obtained by the non-local proposer, then the highest ranked local proposer shall have the opportunity to proceed to negotiations with the city. If a tie occurs between two or more local businesses, then the city administrator or designee shall determine which local proposer shall have the opportunity to proceed to negotiations with the city.

(2) Preference for disadvantaged businesses. Except where federal, state or county law mandates to the contrary, as otherwise provided herein or at the discretion of the city administrator, if following the completion of final rankings (technical and price combined, if applicable) by the selection committee, a non-disadvantaged business is the

highest ranked proposer, and the ranking of a disadvantaged proposer or disadvantaged proposers is within five points of the ranking obtained by the non-disadvantaged proposer, the highest ranked disadvantaged proposer shall have the opportunity to proceed to negotiations with the city.

(c) Application of preferences. At the discretion of the city administrator, preferences may be additive and computed as a whole on the bid or proposal. For example, the city, pursuant to its purchasing authority, may grant a preference in the amount of ten percent of any bid or ten points of any proposal score to a local disadvantaged business. Preferences shall apply to bids or proposals for services, Request for Qualifications (RFQ) and any other methods. This includes professional services purchases for a project the basic construction cost of which is less than or equal to \$325,000.00 or for a planning or study activity when the fee for professional services is less than or equal to \$35,000.00.

(d) Waiver. The application of local preference to a particular purchase, contract, or category of contracts for which the city commission is the awarding authority may be waived upon written recommendation of the city administrator or designee and approval of the city commission. The application of local preference to a particular purchase, contract, or category of contracts below the award authority of the city commission may be waived upon written recommendation approval of the city administrator or designee and approval of the city administrator or designee.

(e) Other preferences. The preferences established herein in no way prohibits the right of the city commission to compare quality of materials proposed for purchase and compare qualifications, character, responsibility and fitness of all persons, firms, or corporations submitting competitive solicitations. Further, the preferences established herein in no way prohibits the right of city commission from giving any other preference permitted by law instead of the preferences authorized herein.

(f) Exemption of certain contracts. This section does not apply to contracts awarded pursuant to co-operative purchasing plans and proposals that the city participates in with other governmental agencies, purchases of professional services for a project the basic construction of which exceeds \$325,000.00 or for a planning or study activity when the fee for professional services exceeds \$35,000.00 made pursuant to the Competitive

Consultants' Competitive Negotiation Act (F.S. § 287.055), emergency purchases, or purchases authorized by the city administrator due to insufficient time, nature of commodities or services or purchases subject to a waiver as provided in subsection (d) hereof.

Equal Opportunity Employer

The City of the West Park is an Equal Opportunity Employer and encourages the participation of Minority and Women Business Enterprise (MWBE), Disadvantage Business Enterprise (DBE) or Airport Concessions Disadvantage Business Enterprise (ACDBE) vendors.

Cone of Silence

Please be advised that the City of West Park complies with Broward County's Cone of Silence Ordinance.